

VENANGO COUNTY BOARD OF INSPECTORS MEETING TUESDAY MARCH 04, 2025

The monthly meeting of the Venango County Board of Inspectors in Room 100, Venango County Prison Annex. Eric Foy, Sheriff, called the meeting to order at 12:02 PM. The following were present for the meeting.

BOARD MEMBERS PRESENT:

Eric K. Foy, Sheriff, President
Jeannie Ritchey, Treasurer
Ken Bryan, Commissioner
Matt Kirkland, President Judge
Shawn White, District Attorney

OTHERS ATTENDING:

Adam Craig, Warden
Bridey Keller, Chief Clerk
Decklan Burkhart, Adult Division Supervisor
Diona Brick, Director of Finance and Administration
Julie Bullard, Director of Court Supervision
Justin Wolfe, Director of Human Resources
Kara O'Neil News Herald
Kelly Holden, Domestic Relations Director
Natalie Desko Jail, Administrative Assistant
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Tristin Siegel, Deputy Warden
Wesley Paxton, Chief Deputy Warden

APPROVAL OF MINUTES:

Jeannie Ritchey, Treasurer made a motion to approve the minutes from the February, 2025 meeting, seconded by. Shawn White, District Attorney. Ayes all

OLD BUSINESS:

No Old Business

NEW BUSINESS:

No New business

MONTHLY REPORTS:

Personnel Agenda

Justin Wolfe, Human Resource Director, presented the Personnel Agenda, the agenda was routine in nature. There are still C.O.'s positions to fill at this time. Jeannie Ritchey, Treasurer, made a motion to approve the personnel agenda, seconded by Shawn White, District Attorney. Ayes all

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WARDEN'S REPORT:

Adam Craig, Warden, gave the report today. There are numerous things going on in the prison at this time. We have 2 people about to finish up at the Academy. Mobile Dentist agreement is about to be finalized, new uniforms have been ordered for the CO's, 21 CO's participated in CPR training, An OC spray class was also held. Shawn White, District Attorney made the motion to approve the report as given, seconded by Jeannie Ritchey, Treasurer. Ayes all.

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Adjourn:

Jeannie Ritchey, Treasurer made a motion to adjourn the meeting at 12:45 pm, seconded by President Judge Kirkland. Ayes all.

Respectfully Submitted,
Natalie Desko,
Administrative Assistant
Recording Secretary

Reviewed by: President, Eric Foy, Sheriff _____
Vice President, Ken Bryan, Commissioner _____
Secretary, Jeannie Ritchey, Treasurer _____
Assistant Secretary _____
Commissioner Chairman, _____

ADJOURN FOR EXECUTIVE SESSION: 1:00

Personal issues Executive Session, motion by Jeannie Ritchey, Treasurer motion to adjourn Shawn, at 1:25 PM, Ayes All

